



# APPLICATION FOR CONVERSION TO FULL RISK-BASED PRICING MODEL

HQP-HLF-182 (V03, 04/2018)

Pag-IBIG MID Number/RTN									

Housing Account Number									

(PRINT ALL ENTRIES IN BLOCK OR CAPITAL LETTERS.)

## LOAN PARTICULARS

<input type="checkbox"/> Conversion to Full Risk-Based Pricing Model	AVAILABLE OF RESTRUCTURING? <input type="checkbox"/> Yes <input type="checkbox"/> No	DESIRED RE-PRICING PERIOD (in years) <input type="checkbox"/> 3 <input type="checkbox"/> 5 <input type="checkbox"/> 10 <input type="checkbox"/> 15 <input type="checkbox"/> 20 <input type="checkbox"/> 25	MODE OF PAYMENT <input type="checkbox"/> Salary Deduction <input type="checkbox"/> Over-the-Counter <input type="checkbox"/> Cash/Check <input type="checkbox"/> Post-Dated Checks	<input type="checkbox"/> Collecting Agent <input type="checkbox"/> Bank <input type="checkbox"/> Developer <input type="checkbox"/> Remittance Center
<input type="checkbox"/> CHANGED IN FIXED PRICING PERIOD				
<input type="checkbox"/> WITH PDC <input type="checkbox"/> WITHOUT PDC	WITH ADDITIONAL LOAN? <input type="checkbox"/> Yes <input type="checkbox"/> No	IF WITH ADDITIONAL LOAN, RE-PRICING SHALL BE APPLIED ON? <input type="checkbox"/> Original Loan only <input type="checkbox"/> Both loans <input type="checkbox"/> Additional Loan only		

PROPERTY LOCATION			
Unit/Room No., Floor	Building Name	Lot No., Blk No., Phase No., House No.	Street Name

Subdivision	Barangay	Municipality/City	Province and State Country (if abroad)	Zip Code
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## BORROWER'S DATA

LAST NAME	FIRST NAME	EXTENSION NAME	MIDDLE NAME	CITIZENSHIP	DATE OF BIRTH (mm/dd/yy)	SEX <input type="checkbox"/> M <input type="checkbox"/> F
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PERMANENT HOME ADDRESS				MARITAL STATUS		
Unit/Room No., Floor	Building Name	Lot No., Blk No., Phase No., House No.	Street Name	<input type="checkbox"/> Single/Unmarried	<input type="checkbox"/> Legally Separated	<input type="checkbox"/> Annulled
Subdivision	Barangay	Municipality/City	Province and State Country (if abroad)	Zip Code	<input type="checkbox"/> Married	<input type="checkbox"/> Widow

PRESENT HOME ADDRESS				CONTACT DETAILS (Indicate country code if abroad)		
Unit/Room No., Floor	Building Name	Lot No., Block No., Phase No., House No.	Street Name	COUNTRY + AREA CODE TELEPHONE NO. Home		
Subdivision	Barangay	Municipality/City	Province and State Country (if abroad)	Zip Code	Cell Phone	

HOME OWNERSHIP				YEARS OF STAY IN PRESENT HOME ADDRESS		EE SSS/GSIS ID No.	
<input type="checkbox"/> Owned	<input type="checkbox"/> Company	<input type="checkbox"/> Living w/ relatives/parents					
<input type="checkbox"/> Mortgaged	<input type="checkbox"/> Rented at P_____ /mo.						

OCCUPATION			EMPLOYER/BUSINESS NAME (If self-employed)		TIN	
<input type="checkbox"/> Employed	<input type="checkbox"/> Self-Employed					

EMPLOYER/BUSINESS ADDRESS				CONTACT DETAILS (Indicate country code if abroad)		
Unit/Room No., Floor	Building Name	Lot No., Block No., Phase No., House No.	Street Name	COUNTRY + AREA CODE TELEPHONE NO. Business (Direct Line)		
Subdivision	Barangay	Municipality/City	Province and State Country (if abroad)	Zip Code	Business (Trunk Line)	

				Employer/Business Email Address		
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## SPOUSE'S PERSONAL DATA

LAST NAME	FIRST NAME	NAME EXTENSION	MIDDLE NAME	CITIZENSHIP	DATE OF BIRTH (mm/dd/yy)	TIN
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EMPLOYER/BUSINESS NAME (If self-employed)					YEARS IN EMPLOYMENT/BUSINESS	
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EMPLOYER/BUSINESS ADDRESS				OCCUPATION		POSITION & DEPARTMENT	
Unit/Room No., Floor	Building Name	Lot No., Block No., Phase No., House No.	Street Name	<input type="checkbox"/> Employed <input type="checkbox"/> Self-Employed			
Subdivision	Barangay	Municipality/City	Province and State Country (if abroad)	Zip Code	BUSINESS TEL. NO.		

## CERTIFICATION

I/We certify that the foregoing information/statement is to my/our knowledge, true, correct, complete, and updated. The signature/s appearing above my/our printed name/names below is/are genuine.

I/We authorize 1) Pag-IBIG Fund or its duly authorized representative to regularly submit and disclose my/our credit data (as defined under Republic Act No. 9510 and its Implementing Rules and Regulations) to Credit Information Corporation (CIC) as well as any updates or corrections thereof; and to send me/us updates about my/our housing loan application/account via SMS/text, email, mail or other available means of communication; and 2) CIC to share my/our credit data with accessing entities, special accessing entities, outsource entities and data subjects, in accordance with the Implementing Rules and Regulations of Republic Act No. 9510.

I/We hereby agree that any misrepresentation of a material fact is a ground for disapproval of the application, cancellation of the loan, and shall be a cause for the total outstanding obligation to be due and demandable and shall be subject to other sanctions provided in existing Pag-IBIG guidelines. I/We agree to notify Pag-IBIG Fund of any material change affecting the information contained herein. I/We agree that all information obtained by Pag-IBIG Fund shall remain its property whether the application has been granted or not.

I/We further agree to be bound by the current and general policies of Pag-IBIG Fund and those that the Pag-IBIG Fund may adopt in the future, that may have relation to or in any way affect my/our loan.

I/We understand that the processing/service/filing fee, notarial and all other fees shall be for my/our account.

\_\_\_\_\_  
SIGNATURE OF BORROWER OVER PRINTED NAME

\_\_\_\_\_  
SIGNATURE OF SPOUSE OVER PRINTED NAME

\_\_\_\_\_  
DATE

\_\_\_\_\_  
DATE

## FOR PAG-IBIG FUND USE ONLY

COMPLIES ELIGIBILITY REQUIREMENT	<input type="checkbox"/> YES <input type="checkbox"/> NO
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VERIFIED BY	DATE	APPROVED BY	DATE	DISAPPROVED BY	DATE
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REMARKS
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## GUIDELINES AND INSTRUCTIONS

### A. WHO MAY FILE

Any Pag-IBIG Fund borrower whose accounts were taken out under Circular No. 247 or earlier Circulars or were restructured under Circular No. 300 or earlier Circulars as of date of application provided;

- The borrower's housing loan account is updated. Borrowers whose accounts are in arrears shall be required to fully update their accounts.
- The borrower must be an active Pag-IBIG member.
- Updated real estate tax payment.

### B. HOW TO FILE

The applicant shall:

1. Accomplish application form for Conversion to Full Risk-Based Pricing Model (HQP-HLF-182).
2. Pay service Fee.
3. Submit completed application form, together with the required documents to any Pag-IBIG Branch. Processing of application shall commence only upon submission of complete documents.

### C. BASIC REQUIREMENTS (UPON APPLICATION)

1. Duly accomplished Application for Conversion to Full Risk-Based Pricing Model (HQP-HLF 182, 2 copies).
2. Updated Real Estate Tax Receipt for Land and Building (photocopy).
3. Special Power of Attorney and two (2) valid ID cards each of the Principal and Attorney-In-Fact (*If borrower, borrower spouse, co-borrower and co-borrower spouse, if any, cannot file personally*)

Note: Notarized SPA for an OFW, prior to date of departure or for an OFW member in abroad, a notarized SPA by a Philippine Consular Officer, or by a local notary (of the country where the member is working) but duly authenticated by the Philippine Consulate.

4. For changed of marital status, photocopy of the following:
  - a. Single to married
    - Marriage Contract with Registry Number issued by Philippine Statistics Authority (PSA)
  - b. Married to single
    - Court Order
  - c. Widowed
    - Death Certificate of deceased spouse

### D. REQUIREMENTS UPON APPROVAL

1. Notarized Promissory Note (HQP-HLF-181, 4 copies).
2. Authority to Deduct (HQP-HLF-124) *if applicable*.
3. Replacement of Post-Dated Checks, *if applicable*.
4. Photocopy of Two (2) valid ID's of borrower and one (1) valid ID of spouse, *if applicable*.

**NOTE: IN ALL INSTANCES WHEREIN PHOTOCOPIES ARE SUBMITTED, THE ORIGINAL DOCUMENT MUST BE PRESENTED FOR AUTHENTICATION.**