



REPORT OF LOSS

(Date)

Dear Insurance Broker:

This is to inform you of the occurrence of LOSS/DAMAGE of property of the borrower with details stated below, for your perusal:

| | | |
|--|---|-------|
| Borrower's Name | : | _____ |
| Housing Acct No. | : | _____ |
| Branch | : | _____ |
| Property Address | : | _____ |
| Nature of Loss | : | _____ |
| Date and Time of Occurrence | : | _____ |
| Loss Reported By | : | _____ |
| Contact Number/s | : | _____ |
| E-mail Address for Notification Purposes | : | _____ |
| Relationship to the Borrower | : | _____ |

Thank you.
