

Pag-IBIG Fund
IT RESOURCE REQUEST FORM (IRRF)

Ticket Number: _____

Date: 24-Jan-2019

REQUESTER'S INFORMATION (Please fill out all fields)			
LAST NAME Guadalupe	FIRST NAME Ronell	MIDDLE NAME Demonteverde	EMPLOYEE NO. 131187
BUSINESS UNIT (Group/Branch/Department/Division) Research and Development Department		POSITION Research Specialist	SG 16
TELEPHONE NO. 822-0561 / Avaya 3159			
REQUESTED ITEMS			
<input type="checkbox"/> SOFTWARE INSTALLATION List of Softwares: _____ Other Software: _____			
<input type="checkbox"/> REQUEST FOR SERVICE UNIT <input type="radio"/> Local Area Network (LAN) Item/s Please specify: _____			
<input type="radio"/> Computer Spare Parts Please specify: _____			
Present Function Relevant to Request/s: <div style="border: 1px solid black; height: 50px; width: 100%;"></div>			
<input checked="" type="checkbox"/> PUBLICATION <input checked="" type="checkbox"/> E-Bulletin <input checked="" type="checkbox"/> Internet <input type="checkbox"/> Intranet <input type="checkbox"/> Pop-up Announcement <input type="checkbox"/> Wallpaper		Details/Descriptions: For Posting of "Circular No. 422 - Discontinuance of the Collection Servicing Agreement with Developers" on E-Bulletin and Pag-IBIG Fund Official Website (Circulars-Housing-Retail) Link: http://pagibigportalkm/cluster/eo/msg/rdd/Archive%20Guidelines/Circular%20No.%20422%20-%20Discontinuance%20of%20the%20Collection%20Servicing%20Agreement%20with%20Developers.pdf Duration of Posting: _____	
Approved by: <div style="text-align: center;">  ANELLA MARIE L. ALLENA Department Manager/Vice President (Requesting Department) </div>			
Approved by: <div style="text-align: center;"> _____ Electronic Data Processing Manager </div>			
<div style="border: 1px solid black; padding: 5px; display: inline-block;">Print Form</div>			