

Pag-IBIG Fund
Corporate Headquarters
Petron MegaPlaza
358 Sen. Gil Puyat Ave.,
Makati City

Circular No. 384

TO : ALL CONCERNED

SUBJECT : GUIDELINES ON THE SPECIAL FINANCIAL ASSISTANCE PROGRAMS FOR Pag-IBIG MEMBERS / MEMBER-BORROWERS IN MARAWI CITY AFFECTED BY THE ARMED CONFLICT

Pursuant to the approval of the Pag-IBIG Fund Board of Trustees during its 322nd Board Meeting held on 6 July 2017, the **Guidelines on the Special Financial Assistance Programs for Pag-IBIG Members / Member-Borrowers in Marawi City Affected by the Armed Conflict** are hereby issued:

I. OBJECTIVES

The Special Financial Assistance Programs aim to:

1. Partly alleviate the debt burden of Pag-IBIG member-borrowers, who were affected by the armed conflict between the government forces and the Maute Group in Marawi City, by providing a moratorium on the payment of their short term loan and housing loan amortizations;
2. Address the immediate financial and/or economic concerns of Pag-IBIG members who were affected by the said armed conflict; and
3. Provide employers a reasonable period to remit the required monthly savings of Pag-IBIG members to the Fund.

II. COVERAGE

These guidelines shall cover all Pag-IBIG members / member-borrowers residing and/or working in Marawi City, who were affected by the armed conflict between the government forces and the Maute Group.

III. SPECIAL FINANCIAL ASSISTANCE PROGRAMS

Pag-IBIG Fund shall implement the following special financial assistance programs for the benefit of Pag-IBIG members / member-borrowers in Marawi City, who were affected by the armed conflict:

1. Special Moratorium Program

Pag-IBIG Fund shall grant a maximum of a six (6) month moratorium on Short Term Loan and/or Housing Loan (STL/HL) amortization payments of Pag-IBIG

member-borrowers residing and/or working in Marawi City, subject to the following terms and conditions:

- 1.1 Member-borrowers must be updated with his/her STL/HL amortization payments prior to the declaration of Martial Law in Mindanao on 23 May 2017.
- 1.2 The moratorium for member-borrowers covered under these guidelines whose STL and/or HL accounts are maintained at the Technical and Administrative Support (TAS) – North Mindanao and Housing Loan Accounting Division – Cagayan de Oro Housing Business Center (HBC) shall be automatic, starting on the date Martial Law took effect in Mindanao. Said member-borrowers need not apply for moratorium on the amortization payments for said STL and/or HL.

However, member-borrowers covered under these guidelines, whose STL and/or HL accounts are maintained at other TAS and HBC offices, are required to apply for the Special Moratorium Program. Applications for said program must be filed with the Pag-IBIG Fund offices where the loan accounts are maintained within ninety (90) days from the date of the effectivity of these guidelines.

- 1.3 A borrower whose STL account is still within grace period during the availment period for the moratorium program may apply for moratorium on his STL amortization payments; provided, the remaining grace period upon application and the moratorium period shall not exceed six (6) months. The same shall apply for eligible STL accounts under automatic moratorium.
- 1.4 The moratorium shall immediately begin on the member-borrower's nearest due date after the declaration of Martial Law. STL/HL payments shall be suspended for the period specified above at no additional cost to the member-borrower. Thus, no penalty and interest shall be charged during the moratorium period.

For those who were not able to remit their amortization payments due to the armed conflict, their moratorium shall begin on the month that they failed to make payment. However, the earliest of which shall be on the month when the armed conflict started in their area.

- 1.5 The member-borrower's loan term shall be extended for a maximum of six (6) months but the STL/HL amortization, interest rate and other conditions of the loan shall remain the same.
- 1.6 Said moratorium on housing loan payments shall likewise cover upgraded monthly savings, if any, principal and interest payment. However, premiums for Mortgage/Sales Redemption Insurance and, Fire and Other Allied Perils Insurance for the moratorium period shall be paid upfront at point of application for moratorium.
- 1.7 A member-borrower may pay his/her monthly amortization even during the moratorium period. Said payment, however, shall be applied to the month when member is slated to resume payment.
- 1.8 Payment of STL/HL amortization shall resume on the month following the last month of the borrower's moratorium period.
- 1.9 Availment of the moratorium shall not preclude the member from enjoying other Pag-IBIG Fund programs, which may be beneficial to him.

2. Special Calamity Loan Program

- 2.1 Members covered under these guidelines may avail of the Special Calamity Loan Program despite the non-declaration of the state of calamity by the Local Government of Marawi City, subject to the terms and conditions provided under Pag-IBIG Fund Circular No. 375, or the Revised Guidelines on the Pag-IBIG Fund Calamity Loan Program.
- 2.2 Said members may file their applications for Special Calamity Loan at any Pag-IBIG Fund office near their present location within ninety (90) days from the effectivity of these guidelines.

3. Non-Imposition of Penalties for Delayed Remittance of Monthly Savings by Employers in Marawi City

No penalty shall be imposed on delayed remittances of monthly savings by employers in Marawi City for a period of six (6) months reckoned from the date of declaration of Martial Law in Mindanao; provided, the payments due are made immediately on the month after the lapse of the said period.

4. Home Rehabilitation / Reconstruction Loan Program

Members covered under these guidelines, including those with existing housing loans, may avail of the Pag-IBIG Fund Home Rehabilitation / Reconstruction Loan Program as approved during the 322nd Board meeting.

IV. OTHER PROVISIONS


1. No processing fee shall be charged on the application for the Special Moratorium Program and Special Calamity Loan Program.
2. The application may be filed by the member or his/her duly authorized representative.

V. MECHANISM ON RESOLUTION OF ISSUES

Any issue in the interpretation and implementation of these guidelines shall, as such as possible, be resolved by the concerned officer. Matters that are not thereby satisfactorily resolved shall be escalated to the next higher approving authorities.

VI. EFFECTIVITY

This Circular takes effect after fifteen (15) days following the completion of its publication in the Official Gazette or in a newspaper of general circulation.


ACMAD RIZALDY P. MOTI
Chief Executive Officer

Makati City,
August 2, 2017
